

## Accounting & QuickBooks Mastery with Dr. Talaya Scott

### Course Description:

Unlock the power of accounting and financial management with Dr. Talaya Scott's 8-week intensive course on Accounting and QuickBooks. Designed for beginners and business owners, this course provides an in-depth introduction to essential accounting principles while guiding participants in mastering QuickBooks, the leading small business accounting software. Dr. Scott, a financial expert and seasoned educator, will break down complex accounting concepts into practical, actionable knowledge that you can apply immediately.

Throughout the course, you will develop a strong foundation in bookkeeping, learn how to interpret financial statements, and practice recording business transactions using QuickBooks. Each lesson is structured to build your accounting skills and enhance your confidence in managing finances, whether for your own business or in a professional setting.

**Duration:**  
**8 Weeks**

**Course Level:**  
**Beginner to  
Intermediate**

**Delivery Mode:**  
**Online, Self-Paced with  
Live Workshops**

### Course Highlights:

- **Accounting Basics:** Grasp fundamental accounting principles, including debits, credits, ledgers, and financial statements.
- **Bookkeeping Essentials:** Learn how to record transactions, categorize expenses, and manage accounts with precision.
- **Introduction to QuickBooks:** Get hands-on training in QuickBooks, covering setup, account management, and essential features for small businesses.
- **Tracking Income & Expenses:** Use QuickBooks tools to accurately track revenue and expenditures, helping to maintain accurate financial records.
- **Generating Financial Reports:** Create insightful reports on profit and loss, cash flow, and other critical financial data.
- **Advanced QuickBooks Features:** Dive into inventory management, payroll processing, and invoicing for a comprehensive understanding of the software's capabilities.

### Who Should Enroll:

This course is ideal for small business owners, entrepreneurs, and anyone new to accounting and QuickBooks who wants to gain confidence in managing finances. No prior accounting experience is required.

### Certification:

Participants who successfully complete the course will receive a Certificate of Completion, validating their proficiency in accounting fundamentals and QuickBooks.